FHMC HOW TO SIGN UP FOR EVENT TEE TIME

This is an online tee time reservation system like last year but a completely different system.

- Get to the FHMC Directory of Events by clicking on the "Register For Events" button at the top of the league schedule on the web site. You can also click <u>here</u>.

- Find the event on the list that you want to sign up for and click on the name. Note: You will only be able to pick a tee time for the event if you are in the window of time based on your status. Full league members can make tee times 2 weeks in advance, Tier I and cross league members 1 week in advance.

- Click the "Register Now" button under the Fox Hollow logo.

- Click on "New Registration" if you have not already registered for this event. If you have registered and want to make a change, click "Edit Registration".

- Click on the "Player" field and start typing your name. When you see your name, click on it.

- You must now enter your GHIN number to verify your identity. If you don't know it, you can find it at the top of the Spring Newsletter you received in the email or you can go to GHIN.com.

- Your information should pop up. Verify it is correct.

- You may register up to 3 more people. If you want to do that, click on "Add Another Member to My Team". NOTE: the word "Team" here means group. You are not building a team unless it is a team event. Also NOTE: You can only add members who are eligible, if someone in the group is not, you won't be able to complete the registration until you remove the player who is ineligible.

- Check the box to acknowledge the terms of service and click "Next". You will be taken to a tee sheet to choose a time. Enter your name again and click on any open tee time you see.

- Click on the gears in the upper right of the window and log out. You should receive a confirmation email.